

Case Western Reserve University

CONSTITUTION
Of
Undergraduate Indian Students Association

Preamble: We, the undergraduate students of Case Western Reserve University (Case), recognizing the needs and interests of the students of Case, do hereby establish the Undergraduate Indian Students Association of Case.

Article I: Name and Purpose

- A. The organization shall be called the Undergraduate Indian Students Association (UISA) of Case Western Reserve University.
- B. The purpose of UISA is to share India's culture with the Indian and non-Indian students of Case and to enrich the members' knowledge of their own heritage. The UISA is not a political but rather a cultural organization.

Article II: Responsibilities and Powers of the UISA

- A. The UISA shall act to promote and maintain the interest in Indian traditions and cultures and to stimulate a healthy community between Indians and non-Indians at Case.
- B. The UISA shall act as a liaison between the Undergraduate Student Government (USG), the student body, the faculty, and other appropriate groups.
- C. The UISA shall have the power to appropriate funds from the USG to administer those funds at the discretion of the UISA officers.

Article III: Membership

- A. The membership of UISA shall be derived from the undergraduate students of Case who intend to join and demonstrate interest in the purpose of the UISA as stated in Article II, A.
- B. Membership shall not be discriminated on the basis of race, creed, religion, or handicap.
- C. To be considered a member of UISA attendance and participation of meetings and events sponsored by the organization.

- D. Probation such as disciplinary, scholastic, or temporary probation from Case shall incur probation of membership.
- E. Members of UISA shall abide by this Constitution and uphold the honor and integrity of the organization and its purpose.
- F. Constitutional privileges of members include the right to vote at the elections of all officers and to challenge and override decisions made by the Executive and Junior Executive boards, the UISA board. To override a decision of the board, a meeting must be called according to Constitution and a majority vote of the attending membership is required.
- G. An individual's membership may be decided by a majority vote of the UISA board or of the membership.

Article IV: General Body Meetings

- A. The President of the UISA shall proceed over the meetings, unless the topic of meeting conflicts with the interests of the president.
- B. Notification of the UISA members of the time and place of a meeting must occur at least twenty-four hours in advance of the time for the meeting.
- C. A meeting can be petitioned for by any member of UISA with the support of at least one board member.

Article V: Executive Board

- A. President
 - 1. Interpret the laws of the UISA and its Constitution.
 - 2. Enforce due observance of the Constitution and Case policies.
 - 3. Serve as Chief executive officer for the UISA.
 - 4. Be responsible for overall management and direction of meetings and events.
 - 5. Serve as Chairman of the Board.
- B. Vice President
 - 1. Next in chain of command after the President.

2. Maintain good relationship between the board and the members.

3. Endorse UISA through leadership and involvement.

C. Treasurer

1. Be responsible for the financial management of the organization

2. Retain appropriate financial files.

3. Learn and comply with financial policies of USG and Case.

D. Secretary

1. Inform members of upcoming events and meetings.

2. Record minutes of each meeting.

3. Make minutes of each meeting available to all members.

4. Take attendance at meetings and events

Article VI: Junior Executive Board

A. The junior executive board shall be comprised of no less than eight members but no more than twelve members.

B. At the least two positions of the junior executive board must be reserved for incoming freshman.

C. All other positions are only available to previous members of UISA which still fulfill the requirements of membership for their tenure.

D. The exact number of positions and the descriptions of the positions are the choice of the executive board.

Article VII: Election Procedures

A. Executive board elections shall be within the thirty days before the last day of classes of the spring semester.

- B. Junior executive board elections shall be within the thirty days after the first day of classes of the fall semester.
- C. A week before elections begin an Election Committee shall be formed.
 - 1. The members of this committee shall consist of those Executive officers who are not involved in the upcoming election.
 - 2. The committee shall be responsible for collecting and posting nominations, running elections, and tabulating the votes.
 - 3. The committee shall be unbiased representatives of the UISA.
- D. The following are the minimum requirements for the candidacies of the following positions.
 - 1. President - 2 years of UISA membership, 2 semesters of UISA Board participation, with no other conflicting executive positions.
 - 2. Vice President - 2 years of UISA membership, 2 semesters of UISA board participation.
 - 3. Treasurer - 1 years of UISA membership, 2 semesters of UISA board participation.
 - 4. Secretary - 1 years of UISA membership
- E. All elections of Executive and Junior Executive officers must be done by a ballot vote, which the ballots must be kept for up to one week after the results of the elections, have been posted.
- F. The election of the president and vice president
 - 1. Shall be conducted together where the candidate grossing the most votes shall be appointed president and the candidate grossing the second most votes shall be appointed vice president.
 - 2. In the election of the president and vice president, active members shall get two votes. The first vote will be worth one vote while the second vote will be worth one-half a vote. In the event of a tie, only those candidates involved in the tie will be subject to a new vote until the tie is decided.

- G. Any member involved in the elections as a candidate may request to see the ballots and challenge the election.
- H. Nominations for a position are open until the time at which the election meeting begins.
- I. A majority membership vote elects. All candidates have the right to object an election based on non-membership votes only before voting begins.
- J. The terms of elections are for one academic year, one spring and one fall semester.
- K. A vacancy occurring in any office shall be filled promptly by election. In case of a vacancy in the presidency, the vice president shall assume the position of president and promptly elect a new vice-president.
- L. Those members running for office shall only campaign through their letter of intent and their speech and question answer period at the election meeting. Any nominee for office who is apprehended for campaigning either for themselves or another member in any other form shall be removed from the ballot. If a candidate is caught after elections, the individual shall be removed from their office and replaced by the runner-up. If needed a new election can be held for that office.
- M. In the case of a tie, a new election for that office shall be held.

Article IIX: USG Funding

- A. USG funding procedures and deadlines are the responsibility of the executive board to follow and to inform the members of the board of such procedures and deadlines.
- B. Funding requests for upcoming semesters shall be shared with the entire board before submittal with a chance to object and give their own opinions.

Article IX: Officer Removal

- A. Executive officers may be removed from office by a three-fourth vote of the complete UISA Board followed by a majority vote of a general body meeting.

- B. Junior executive officers may be removed from office by a three-fourth vote of the complete UISA Board or a majority vote of a general body meeting.

Article X: Amendments

- A. An amendment to this Constitution may be proposed by any active UISA members upon a petition to the UISA Board or at a general body meeting.
- B. The amendment shall be voted upon by the members at a general body meeting, and passed by a two-thirds majority vote.