

Constitution of the Case Western Reserve University Kendo Club
Adopted December 12, 2005; amended November 20, 2006; December 16, 2006.

Article I - Name

The organization is called the Case Western Reserve University Kendo Club. Any official use of the name must include the words "Kendo" and either "Case" or "CWRU."

Article II - Purpose

Case Kendo membership is open to all Case faculty, staff, and students so that they may learn competitive swordsmanship at any level, from beginner to advanced. Kendo is an established sport across the world, and Case Kendo's formation is preceded by independent kendo clubs at many universities in the United States.

Article III - Membership

A. All Case faculty, staff, and students are welcome to membership in Case Kendo, regardless of race, age, gender, lifestyle, and disability.

B. Members are required to attend at least one practice during the school year. They are expected to attend as many practices as their academic commitments permit, and to assist in running tournaments and special events.

C. A member who has paid all dues is permitted to attend all practices and special events of Case Kendo. A member will be defined as a full member if he or she has paid all membership dues and has attended an average of at least one practice per week or half of all events.

Article IV - Meeting

A. Members are welcome to attend any practice, which will be regularly scheduled.

B. Any special meeting of the membership may be called by any officer and may be held any place at any time such that it does not interfere with previously scheduled events or commitments.

Article V - Executive Committee

A. The Case Kendo Executive Committee (EC) will consist of the President, Vice President, Secretary, Treasurer, Equipment and Safety Officer, and Webmaster.

- i.* the President will ensure that practices are held at proper times with proper arrangements from the administration;
- ii.* the Vice President will fulfill the duties of the president if he or she is not available;
- iii.* the Secretary will record practice attendance and keep all official documents of the club;
- iv.* the Treasurer will keep and make records of all club income and expenditures, including those made for equipment, hosting tournaments, attending tournaments, and for any other purpose;
- v.* the Equipment and Safety Officer will make specific records of equipment purchases and ensure that all members are properly trained in use of their equipment before being allowed to use it in competition

- or practice;
- vi. the Webmaster will maintain and update the official Case Kendo website.

B. If there is a vacancy in the EC, the member who holds the highest remaining office of the EC, in the order listed above, will take on the duties normally fulfilled by the vacant office. At his or her discretion, the EC member may distribute the duties to lower-seniority members of the EC or appoint another full member of Case Kendo to that office. However, any vacant office must be filled by the second scheduled practice of the next academic semester.

Article VI - Elections

A. All EC offices will be elected at the start of each new Fall academic semester by the current full members by the first scheduled practice of that year. The term of all EC members lasts one academic year, subject to termination by vote from the remainder of the EC.

B. Nominations for all offices are to take place during the first practice of the academic year. Any full-time undergraduate full member is eligible to hold office, and may nominate any other undergraduate full member or himself/herself.

C. Nominees will present qualifications in a five-minute interactive speech, followed by five minutes of discussion among the membership with the nominee not present, followed by speeches from any other nominee, followed by voting. Any such formality may be cut short by a hand-count vote among the membership.

D. Should there be a runoff or tie, the remaining members of the EC from the previous year will have the deciding vote. If that vote is deadlock, the highest-office member of the EC who is present casts the deciding vote.

Article VII - Funding

Membership dues will be collected by the end of the third week of practices, subject to change by vote of the EC, effective for the next academic year. All revenues from hosting tournaments or future club dues will be recorded and stored by the treasurer. Any club expenditure must be approved by both the treasurer and either the President or Vice President.

Article VIII - Affiliation

When Case Kendo enters its first tournament as a team, it is automatically affiliated with the National Kendo Federation. Any member who wishes to maintain individual membership in the Federation must pay dues himself/herself.

Article IX - Advisor

The Advisor(s) will be selected by nomination and vote of the EC. The term of Advisor is indefinite until the remainder of the EC votes to end the term, or the Advisor voluntarily leaves.

Article X - Instructor

The instructor(s) may or may not be affiliated with Case Western Reserve University. If they are, then they are entitled to full membership in Case Kendo. If they

are not, then they are considered a guest at practices.

Article XI - Ratification

The Case Kendo Constitution will be ratified by a simple majority of the membership-at-hand, with a tie meaning "not ratified."

Article XII - Amendments and Bylaws

A. Any amendment to this Constitution may be introduced by any member at any time. It must be approved by the majority of the current membership, and becomes an official part of the Constitution at the start of the next academic semester.

B. Temporary legislation may be introduced by vote by the EC at any time, effective immediately. No temporary legislation may be contrary to anything in the Constitution.